

# Job Description: Crewer

Übersicht	
Position Title	Crewer
Salary	1670 € gross salary
Purpose of the Position	Ensuring the crewing of our search and rescue vessel during rotations and shipyard periods.
Location	remote
Working Hours	20 h / week

Your Responsibilities	
	<ul style="list-style-type: none"><li>• Responsible for crewing the ship's crew, including posting vacancies, reviewing applications, checking references, and communicating with potential crew members</li><li>• Clarifying staffing needs on board the vessel</li><li>• Requesting and collecting relevant certificates from applicants</li><li>• Communication with the British classification society regarding crew documentation</li><li>• Acting as contact point for crew members</li><li>• Regular communication and exchange with the crew</li><li>• Conducting (feedback) meetings as well as briefings before rotations and shipyard periods in cooperation with other responsible persons</li><li>• Maintaining databases with personnel data and documents related to crew members</li><li>• Planning schedules for crew changes</li><li>• Booking travel tickets and accommodation in cooperation with the general management</li><li>• Regular participation in association meetings and department meetings</li><li>• Exchange and coordination with other civil search and rescue NGOs regarding crew planning</li></ul>

Collaboration	
	Close cooperation with volunteer crewing staff as well as the ship's project management, SAR coordinator, general management, and others

### Your Profile

- Knowledge of licenses, certificates, and safety documents in professional shipping, or willingness to familiarize yourself with these topics
- Basic understanding of ship-specific procedures
- Very good communication and organizational skills
- Experience working with volunteers is desirable
- Great language skills of English and German
- Additional language skills (Italian, French, Spanish, etc.) are an advantage
- Understanding of the political and activist framework of work in civil search and rescue

### We Offer

- Meaningful work in an NGO with flat hierarchies
- Political and activist impact through participation in civil search and rescue
- **€250 bonus** if unpaid care work is performed